SCL Parking Procedures – 2026-2027

Every family will be assigned an afternoon (pick-up) parking space. These assignments are made in the best interest of the youngest children attending SCL.

Please remember the following times:
- School begins at **7:50** A.M.
- **Children should not be dropped off earlier than 7:20 A.M. at the FRONT DOORS. Kindergarten Doors OPEN at 7:30 am.**

- Drivers picking up should arrive between **2:40 P.M. – 2:55** P.M.
- School is dismissed at **3:00** P.M.

Lot Descriptions:

- School Lot- Zones 1-4 **(SL)** - Main lot used for school/church parking, sports, etc. **Exit through the Lindbergh lot, OR exit right or left onto Sappington. See the map for details**
- Church Lot – Zone 5 **(CL)** - Small parking lot on the north side of the church. Exits to Lindbergh with ***right turn only***.
- Lindbergh Lot- Zone 5 **(LL)** - Adjacent to the Church lot. Exits to Lindbergh with ***right turn only***.
- Back Lot – Zones 6/7 **(BL)** - Lot around the playground near the Kindergarten entrance, as well as the lot parallel to Sappington Road. **Exit to Sappington with EITHER a left or right turn.**
- **VIP** – For families who have **purchased a VIP parking space** at the School Auction. These spaces are reserved 1) along the school sidewalk adjacent to the Parish Hall facing north and 2) along the entrance/exit by the Parish Office covered parking. **AT DISMISSAL, VIP USE ONLY, 1 car per family!**

PARKING LOT SAFETY AND OPERATING PROCEDURES

MORNING DROP-OFF

Southbound Sappington Drivers – Please enter the north drive entrance (church canopy). Drive along the ball fields and then along the side of the gym, and drop off near the front of the school building at the main entrance. ***If you are the first car, please pull forward past the school entrance sidewalk so several cars can unload at a time. Please remain in line and follow the cars in front of you. Do NOT pass other cars. Please make this a quick stop due to the large volume of cars that must go through this line.*** Children should exit from the side of the car closest to the school. If it is necessary to walk around the car, encourage the children to walk around the front of the car until they

are safely on the sidewalk. Please advise children to stay on the pavement. Proceed to exit between the Parish Center and the Parish Office. This will work well for grades 1-8.

Northbound Sappington Drivers – You have two options:

Option 1 – Enter the first SCL south entrance by making a right turn into the drive by the playground and lower fields. Drive straight with the playground on your left, keep right, and drop off at the south entrance near the kindergarten doors of the school. Proceed to make a left turn, thus making a loop on the lot, and return to the same drive to exit. This is the preferred option for Kindergarten families.

Option 2 – Enter the first SCL south entrance and proceed left up the hill toward the school lot. Pull over to the sidewalk along the Parish Hall and begin drop-off. If you are the first car, please pull forward as far as possible to the end of the sidewalk so that other cars can pull in behind. When finished dropping off, please exit the driveway between the Parish Center and the Parish Office.

AFTERNOON PICK UP

The South Entrance should **ONLY** be used by those families that park in the **Back Lot and VIP parking**. **This is NOT the late-line pick-up area.** The other two entrances should be used by those who park anywhere other than the back lot.

Those parking in the **Church Lot, Lindbergh Lot, School Lot Perimeter, and Back Lot**, **please back into your spot so that you are ready to exit.**

If your spot is on the **School Lot other than the perimeter**, please park your car so the front of the car faces the school. To minimize cars having to back up/into park, **please pull forward into the front space of your zone if you are the first to arrive.**

Drivers picking up should arrive between 2:40 P.M. – 2:55 P.M. THE PARKING LOT CLOSES AT 2:55 - NO EXCEPTIONS - AFTER 2:55 PLEASE UTILIZE THE LATE LINE. A **LATE LINE** will be formed at the North driveway entrance (church canopy). Students will be dismissed at **3:00 P.M**. and must go directly to their vehicles. SCL Patrol and teachers on duty will direct the release of parking lot zones on a rotating basis once all students have gotten in their cars. Anyone who is not picked up will be directed to the teacher on duty by the flagpole outside the front doors for late pickup.

On Noon Dismissal Days, more families are using their parking spots due to NO YCare. Please use extra caution and patience on these days.

ZONE DISMISSAL

Please allow 15 minutes to clear the lot after all the children have entered the cars.

The parking lot has been divided into zones. The SCL patrol and teachers will signal and control the release of the zones. **No car should move towards the exit until released – this includes the Lower Lots and Lindbergh Lot**. SCL patrol will release each Zone on a daily rotating schedule as indicated below. Cars in the Main lot (Zones 1-4) *will be able to exit between the Parish Center and Rectory or drive down past the cafeteria and use the exit at the stoplight.* Cars in the Main lot will have the option to exit through the Lindbergh lot and turn right onto Lindbergh. Please see the map for details.

VIP:		Released first **daily before all zones.**
Zone 1:	**Spaces 1 – 27**	Released first on **Monday**
Zone 2:	**Spaces 28 – 53**	Released first on **Tuesday**
Zone 3:	**Spaces 54 – 75**	Released first on **Wednesday**
Zone 4:	**Spaces 76 – 105A (Perimeter)**	Released first on **Thursday**
Zone 5:	**Lindbergh Lot, Spaces 106 - 155**	Released first **(daily)**
	Church Lot, Spaces 156 - 194	Released second **(daily)**
Zone 6:	**Back Lot, Spaces 196 - 217**	Released first on **Mon, Wed & Friday**
Zone 7:	**Back Lot, Spaces 218 – 239**	Released first on **Tuesday & Thursday**

If you need to make a permanent parking change, please contact the School Board Special Projects Committee members: Liz Warren, Julie Wolf Sullivan, and Anastasia Armbruster via FACTS email.

Parishioners, Grandparents, and Visitors are not always aware of the school's parking procedures. At dismissal, someone may inadvertently park in the numbered spaces. Although it does not happen frequently, to be courteous to our visitors and Parishioners, please park in the visitor spaces near the school.

PLEASE REMEMBER THOSE SUPERVISING THE PARKING LOT ARE THERE TO ENSURE THE SAFETY OF YOUR CHILD. PLEASE GIVE THEM THE CONSIDERATION AND COURTESY THEY DESERVE. Thanks in advance for your cooperation.

8/12/26